

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
November 15, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Ryan Remza (6:30 p.m.)

MOTION Bell
SECONDED Howe
APPROVED 12/20/23

**MEMBERS
ABSENT:** Mr. Mark Leighton
Mrs. Suzanne Vimislik

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Ms. Jessica Bowerman, Brookside Principal
Ms. Sydelle Steward, HS Principal
Mr. Ralph Schuldt, Director of Facilities
Mr. Shannon Hogan – SVTA Representative
Ms. Jody Butts, Teacher
Mr. Anthony Ruffo, Teacher
24 Students
7 Parents

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 pm.

RECORD OF ATTENDANCE – Mr. Bell made a motion, seconded by Mrs. Burkhardt, to accept into record the attendance for the November 15, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeses)

APPROVAL OF MINUTES – Mr. Bell made a motion, seconded by Mrs. Burkhardt to approve the minutes of the October 18, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Comments

FINANCIAL REPORT – Mrs. Howe made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the October financial reports. Upon vote the motion was approved unanimously. (4 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker was zooming in from the National Forum to Advance Rural Education Conference in Chattanooga TN. She said that this was something she has been working on for almost five years, and explained that the conference is designed to create an environment for collaboration and innovation with a diverse community that includes national experts, K–12 and higher She also discussed the mandate for electric buses in New York State, and that a local school district recently held a vote to purchase these buses and it was voted down by the taxpayers. She said that SV has been notified that we will be fully funded to do a study on electric buses, therefore, the district will move forward with a study. She reported that there will be a Policy Committee meeting at 5 p.m. right before the December Board meeting.

Presentation – Peer Tutoring – Brookside – Mrs. Bowerman discussed the Peer Tutoring program at Brookside. She explained that the fifth graders work with the kindergarteners on reading and math giving those students extra practice and extra support. She stated that there are 16 tutors this school year.

Presentation - Model UN – High School – Ms. Butts and Ms. Retzlaff explained that the Model UN is for students interested in politics and law. She explained that the SV students will be going to Washington DC in February to work with students from around the world. Some of the topics taught are public speaking, communication, organization, critical thinking and debate.

Resolutions – Mrs. Burkhardt made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 2 services recommended on the CPSE list dated 10/27 – 10/31/23
- Authorize the 16 services recommended on the CSE list dated 10/19 – 11/3/23

Athletic Resignation – that the following athletic resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Teresa Steflik	Head Boys' Varsity Swim Coach	10/17/23

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Sara Dewey	Substitute Teacher – Certified	As Per Contract	11/16/23
Jakob Dronke	Substitute Teacher – Non-Certified	As Per Contract	11/16/23
Michael Pucek	Substitute Teacher – Non-Certified	As Per Contract	11/16/23
Jessica Jackson	Substitute Teacher – Non-Certified	As Per Contract	11/16/23
Ashley Prindle	Substitute Teacher – Non-Certified	As Per Contract	11/16/23
Nikki Hayes	Substitute Teacher – Non-Certified	As Per Contract	11/16/23

Athletic Department Appointment – that the following Athletic Department appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Evan Bryla	Head Boys' Varsity Swim	As Per Contract	2023-24 School Year

Extended Season Coaching Payments – that the following coach be paid for an extended fall coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Amanda Spotttek	2 weeks extended season head coach	As Per Contract

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9040.800-99-700	A 9010.800-99-700	\$87,000.00
A 9050.800-99-700	A 2855.400-99-264	\$20,000.00

Bid Opening – that the Susquehanna Valley Board of Education approve the Meat & Cheese Bid, and that it be awarded to the following vendors: Renzi Food Service, Ginsberg Lupos

Disposal – that the following pianos, broken beyond repair, are disposed of:

<u>Location</u>	<u>Item</u>
Brookside	Baldwin Upright #000202
High School (HS band room)	Everett #118742
High School (practice room)	Everett #167864
High School (orchestra office)	Everett #190118

Tax Reimbursements –

- that the District County Tax Director has notified the district, pursuant to Section 554 of the New York State Real Property Tax Law, upon having received and approved the appropriate Application for the following tax

corrections to the 2023-24 taxable assessments:

NAME	County of Broome
PROPERTY ADDRESS	596 Powers Rd, Conklin, NY 13748
TAX MAP #	177.04-1-40
ASSESSMENT 2023-2024	No change of \$56,357.00
TAXES DUE FOR 2023-2024	Changed from \$2,653.39 to \$0
REASON FOR TAX ADJUSTMENT	Parcel qualifies for Ag. Exemption but was omitted in error
Total Tax Adjustment	(\$2,653.39)

- following an approved Application for Refund or Credit of Real Property Taxes (RP-556) dated October 23, 2023, from Sherri Blass, Assistant Director of Broome County Real Property, that the tax amounts for tax years 2022/23 be adjusted and refunded as follows:

NAME:	Patwary Abul B, Akter Mosammat T
ADDRESS:	1395 Milburn Dr Conklin NY 13748
TAX MAP #:	211.09-1-23
ASSESSMENT 2022-2023	\$2822
REFUND:	\$128.31
REASON:	Error in Essential Fact, Erroneously Billed

2022 Capital Improvement Roofing – The District has received quotes from suitable and responsible contractors for a 2022 Capital Improvement Roofing project, pursuant to TIPS cooperative contract #23010402. Upon the advisals of the District’s consulting architects that the quote of Weathermaster Roofing Company, Inc, as confirmed in its letter to the District dated November 8, 2023, meets all required specifications, it is hereby RESOLVED that Weathermaster Roofing Company, Inc. be awarded the contract for 2022 Capital Improvements – Roofing – SED NO. 03-06-01-06-0-006-021 High School for a sum not to exceed \$1,281,400 and the Board President or her designee is authorized to execute said contract on behalf of the District.

Upon vote the motion was approved unanimously. (5 yeases)

2024-2025 BOCES Services – Ms. Howe made a motion, seconded by Mr. Bell, that the unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2024-2025 school year.

Upon vote the motion was approved unanimously. (5 yeases)

Internal Audit Report Corrective Action Plan – Mrs. Burkhardt made a motion, seconded by Mr. Bell, that the 2022-23 Internal Audit Report Corrective Action Plan be accepted by the Susquehanna Valley Board of Education.

Upon vote the motion was approved unanimously. (5 yeases)

Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity – Mr. Bell made a motion, seconded by Ms. Howe, WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *Susquehanna Valley Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Susquehanna Valley Central School District* to participate in the NYSMEC, and authorizes and directs Karen Mullins to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (5 yeases)

Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas –

Mr. Remza made a motion, seconded by Mrs. Burkhardt, WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *Susquehanna Valley Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Susquehanna Valley Central School District* to participate in the NYSMEC, and authorizes and directs Karen Mullins to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (5 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Ms. Kacyvenski reported that the two-hour delay for professional development was a big success, and the teachers were broken down into different groups and the pupil personnel held a regional crisis training session. She stated that she continues to search for childcare options and has made many new and old contacts searching for a program for SV.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Haskell reported that she recently attended the Presidents Workshop where there was much discussion on electric busses and explained that a lot of work is going into the study of this. She said that she strongly urges the Legislative committee members to attend the Legislative Breakfast in February where this will be discussed in length. She said that Dr. Tony Hawkins, SUNY Broome

president, discussed how he would like to see more AP and BCC college level courses taught in the schools. Mrs. Haskell announced that Sandy Ruffo is the new NYSSBA President.

Mrs. Burkhardt reported that she recently attended the NYSSBA annual convention in Buffalo.

VOICE OF THE ADMINISTRATORS – Mrs. Bowerman stated that they have monthly visits with Miss Ann from BOCES doing yoga with the students, and that Engineering Day took place this week. She said the offsite evacuation drills are complete and thanked Mr. Dancesia and Mr. Hoffman for all their work to make this a success. She said that last week Brookside held an assembly to honor veterans.

Ms. Steward reported that they recently held the Saber Awards, which was a great success. She said that the Saber Pride Award is “everything we want in a Saber”. She said that Engineering Day was held this week, and the National Honor Society inductions were held last night. She proudly announced that they have half of the number of students failing classes this year than last year.

Mr. Schuldt reported that they continue to meet weekly on the Capital Project, and that we have received approval for Phase I with bids going out next week. He said that Phase II is currently awaiting SED approval.

VOICE OF THE PUBLIC #2 - None

Executive Session – Mr. Remza made a motion, seconded by Mrs. Burkhardt that the Board of Education meet in Executive Session to discuss pending litigation. Upon vote the motion was approved unanimously. (5 yeses)

At 6:55 p.m. the Board recessed

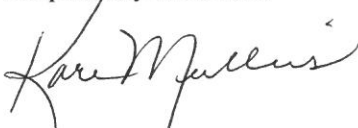
At 6:58 p.m. the Board met in Executive Session

At 7:28 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Ms. Howe made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:29 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

